

SECTION 305/209 – NGENC – 514 Subcommittee

MINUTES MAY 09, 2016 4:00PM EASTERN CONFERENCE CALL

FACILITATOR	<i>Jeremy Jewkes, WSDOT</i>
ATTENDEES	<i>AASHTO: Bryan Hong; Amtrak: Darrell Smith, Mario Bergeron, Tim Ziethen, Max Johnson; FRA: Lynn Everett, Beth Nachreiner; CTDOT: Marci Petterson; MDOT: Jeff Martin; NCDOT: Allan Paul, Jonathan Dees; NNEPRA: Brian Beeler; NYSDOT: John Bell; ODOT: Mike Jenkins; WSDOT: Jason Biggs; WisDOT: Arun Rao</i>
ABSENTEES	<i>CCJPA: Tom Clark; Caltrans: John Pagano; TXDOT: Gil Wilson</i>

DISCUSSION/DECISIONS

1. Welcome and Open Meeting:

Jeremy Jewkes began the meeting.

2. Roll Call – Bryan Hong:

Bryan Hong called the roll.

3. Approval of the Minutes from 4-11-16 – Jeremy Jewkes/All:

On a motion by John Bell, and a second from Darrell Smith, the minutes from the April 11, 2016 meeting were approved as amended and without exception.

4. Action Item Status Review – Bryan Hong:

Action Items from 4/11

1. Jason Biggs and Jeremy Jewkes will recommend to SAIPRC to discuss on its next agenda the service outcome agreements that do not involve Amtrak equipment and what those equipment needs are.

Jeremy Jewkes reported that a preliminary discussion with SAIPRC was held about the transition of equipment out of the fleet. Max Johnson asked if this is a policy or planning/coordinating issue, to which Darrell Smith indicated the latter. Jason Biggs added that there is a cost component (capital and operating) that will eventually make it an interest to SAIPRC. He asked Amtrak where it is in terms of fleet planning for equipment that will not be part of a state route in the future. Darrell answered that Amtrak's operations department is doing a new fleet deployment plan, which will be finished close to the time the CIP update is accepted. A future issue for discussion will be talking about other variables.

2. All states will review their individual routes over the five years and double check those figures for fleet and service plans.

See the discussion for Item #7.

5. SAIPRC Update – All:

Jeremy mentioned that efforts continue on creating a new working group. Max Johnson said the committee has received the memo and five priority issues, and passed them to Amtrak. No response deadline was established but he said they will keep working on them. Jeremy mentioned a request for the memo's ratification. Max mentioned that it has already been reviewed by many people, after which everything should have been resolved earlier in the process. Jason suggested that the decision be memorialized and be reflected in the bodies that now have jurisdiction over the document. One option is to have the chairs of both groups meet to discuss. FRA reached out to Washington State and a few others with questions to compile a position paper to outline these issues.

6. Q1 User Group Meeting (FF2016) – Mario Bergeron:

Mario Bergeron said the group will be meeting at 10:30 Eastern on Friday, May 20th. It will cover the update as far as the production and variance to the budget. The variances that are over 10 percent will be emphasized.

7. Amtrak Forecast Feedback – All:

States are to submit any updates and questions by next Friday. Darrell is still waiting to hear questions about plans in California’s Capital Corridor, but everything else should be set. The California questions are about the superliner and its future usage. Jeremy provided a preview and mentioned the three extra meetings that were scheduled this summer. There will be a set of proposed changes discussed during these meetings.

8. Recommendations on the Nomination of a New Subcommittee Chair – Jeremy Jewkes/Jason Biggs:

The NGEC Executive Committee has been tasked with finding a new chair for the 514 Subcommittee, with input from this group’s members. Brian Beeler of NNEPRA was approached about and indicated his interest in serving as chair. The Vice Chair position is also vacant. Darrell suggested having a list proposed to the Executive Board. Jason said the goal is to have the transition complete by July. The consensus was to have a minimum of two names for the chair and volunteers for vice chair by the next meeting on 5/23, with the working assumption that these roles be filled by state members of the Subcommittee. The subcommittee was asked to send suggestions to Jeremy and Jason by next Monday, 5/16. The group will then provide these to the Executive Board on the 5/24 meeting. Mario asked how long is the duration of the position and what are the expectations for the chair’s role? Bryan Hong will clarify with the bylaws and Steve Hewitt, and send along the answers with the minutes.

9. Other Issues

There were no other issues brought up for discussion.

Adjourn –

With no further business to come before the subcommittee today, Jeremy Jewkes adjourned the call at 4:56 PM Eastern.

Next 514 conference call May 23, 2016– 4:00PM Eastern

Decisions and Action Items

1. States are to submit any updates and questions to Darrell Smith by next Friday, 5/20.
2. Members will send suggestions for Subcommittee Chair and Vice Chair to Jason Biggs and Jeremy Jewkes by next Monday, 5/16. These suggestions will be sent to the NGEC Executive Board on Tuesday, 5/24.
3. Bryan Hong will look up the duration of the chair/vice chair positions and send the information out with the draft minutes.

Attachments



SECTION 305/209 – 514 Subcommittee

**Conference call
May 09, 2016
4:00pm, Eastern**

AGENDA

1. Welcome/Open

Jeremy Jewkes

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| 2. Roll Call | Bryan Hong |
| 3. Approval of the Minutes from 3-14-15 | Jeremy Jewkes/All |
| 4. Action Item Status Review | Bryan Hong |
| 5. SAIPRC Update | All |
| 6. Q1 User Group Meeting | Darrell Smith/Tim Ziethen |
| 7. Amtrak Forecast Feedback | All |
| a. Units Used, Known Updates – Feedback and Discussion | States |
| 8. Recommendations on the Nomination of a New Subcommittee Chair | Jeremy Jewkes/Jason Biggs |
| 9. Other Issues | All |
| 10. Adjourn | Jeremy Jewkes |

**Next 514 Conference Call
May 23, 2016**